

Minutes of the Annual Meeting of the Parish Council, held at the Glapwell Centre, The Green, Glapwell, on Thursday 14th May 2026 at 7.00 pm

Non-confidential items

341/26 Councillors present:

Cllr Craig Lee (Acting Chair), Cllr M Cane, Cllr J Cooke, Cllr R Hibbert (from 7:30pm), Cllr Colton Lee, Cllr J Ritchie and Cllr T Trafford. The attendance register was signed.

In attendance:

D Greatorex (Parish Clerk/RFO). Eight members of the public. Joe Dixon from YP Academy.

342/26 To elect a Chair and to receive the Declaration of Acceptance of Office

It was proposed by Cllr J Ritchie, seconded by Cllr J Cooke and; **Resolved:** That Cllr Craig Lee be elected as Chair for the municipal year 2026/27. Cllr Craig Lee duly signed the Chair's Declaration of Acceptance of Office, which was countersigned by the Clerk, as Proper Officer of the Council.

343/26 To receive and accept apologies for absence:

Apologies were received from Cllr Fleetwood and Cllr Harvey.

344/26 To elect a Vice Chair

It was proposed by Cllr Colton Lee, seconded by Cllr Craig Lee and; **Resolved:** That Cllr J Ritchie be elected as Vice Chair for the municipal year 2026/27.

345/26 Variation of order of business

Resolved: That none be recommended.

346/26 Chairs Announcements:

The Chair welcomed those present to the meeting. The Chair referred to his Annual Report, as per attached Appendix 1

347/26 Declaration of Members' Interests

- a) Members were reminded of the need to keep their register of interests up to date.
- b) Members declared the following non-pecuniary interests:

All Members of the Parish Council (amongst those present, per attendance register)	Non-pecuniary personal interest as trustees of Glapwell Community Sports Association – item 12(i)
Cllr's Hibbert and Trafford.	Non-pecuniary personal interest as a trustee of Glapwell Centre Guardians

c) There were no other interests declared by Members.

Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the Parish Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member, her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at that time.

d) To consider requests for dispensations

The Clerk advised that no dispensation requests had been received.

348/26 Items in Exclusion

To determine which items (if any) from the agenda, should be taken with the press and public excluded.

Resolved: That no item be taken in exclusion.

349/26 Public Speaking (Opened at 7.15 pm)

a) Open Forum

A period of not more than 15 minutes was made available for members of the public and Members of the Council to comment on any matter.

Several items were raised **including:** council land on Hilltop Close in Glapwell and a sycamore tree that needs some tree work and crowning – the parishioner advised that this tree excessively overhangs their garden. The Clerk advised Council that she would liaise with County Cllr Harvey regarding this.

Joe Dixon of YP Academy took the floor – Joe gave Council an update on site development, including holding further Volunteer Days. Joe advised that the sale of sponsorship signs were going well. Additionally, Joe advised of community focus and that the Academy had plans for future engagement with the community and the local school.

b) Report from and questions to County Councillor D Harvey

County Councillor Harvey had sent his apologies - County Councillor Harvey's report had been circulated to Members, prior to the meeting.

Resolved: to note and approve County Councillor Harvey's written report.

d) Report from and questions to District Councillor J Ritchie

District Cllr Ritchie's report had been circulated to Members, prior to the meeting.

District Cllr Ritchie provided a verbal report to support his written report.

Resolved: to note and approve District Councillor Ritchie's written report.

e) Report from and questions to PCSO David Hancock

PCSO David Hancock was not in attendance having sent his apologies.

350/26 To approve the following minutes:

a) Minutes of the ordinary meeting of the Parish Council held on the 9th April 2026

It was proposed by Cllr J Cooke, seconded by Cllr T Trafford, and;

Resolved: that the minutes of the of the ordinary meeting of Glapwell Parish Council, dated the 9th April 2026, be confirmed as a true and accurate record. **Unan.**

b) Minutes of the extraordinary meeting of the Parish Council held on the 27th April 2026

It was proposed by Cllr M Cane, seconded by Cllr Colton Lee, and;

Resolved: that the minutes of the extraordinary meeting of Glapwell Parish Council, dated the 27th April 2026, be confirmed as a true and accurate record. **Unan.**

351/26 Governance and Meetings

To review and approve:

(a) Standing Orders

Resolved: That the current procedural Standing Orders have been reviewed against the latest statutory guidelines, and that no update be required. Therefore, to approve the document adopted at minute 187/25 (a) on the 15th May 2025, for continued use during 2026/27.

(b) Financial Regulations

Resolved: To note that the current procedural Financial Regulations have been reviewed against the latest statutory guidelines, and that no update be required. Therefore, to approve the document adopted at minute 187/25 (b) on the 15th May 2025, for continued use during 2026/27.

(c) Policies and Procedures

Resolved: To approve the Policy and Procedure Portfolio document adopted at minute 187/25 (d) on the 15th May 2025 for continued use during 2026/27, **and**, to **incorporate within that document** the following approved policies:

c.1 Document Retention and Disposal Policy – approved October 2025

c.2 Martyn's Law Policy Statement & associated Terrorism RA – approved October 2025

- c.3 IT Policy – approved October 2025
- c.4 CCTV Policy – approved January 2026
- c.5 Key Handling Policy – approved January 2026
- c.6 Safeguarding Policy – approved January 2026
- c.7 Lone Worker Policy & associated RA – approved March 2026
- c.8 Business Gift Policy – approved March 2026
- c.8 Procurement Policy – approved April 2026
- c.9 Vexatious Policy – approved April 2026

(d) Internal Controls

Resolved: To approve the Internal Controls Policy and associated RA's, adopted at minute 187/25 (c) x11, on the 15th May 2026, for continued use during 2026/27.

(e) Working Party structure for Glapwell Carnival Working Party; terms of reference

It was proposed by Cllr Trafford and seconded by Cllr Craig Lee, and:

Resolved: that Cllr Hibbert and Cllr Ritchie be appointed onto the Glapwell Carnival Working Party.

(f) A calendar of meetings for 2026-27

Resolved: To approve the following calendar of meetings:

No meeting June	No meeting December
Thursday 9 th July	Thursday 14 th January
No Meeting August	Thursday 11 th February
Thursday 10 th September	Thursday 11 th March
Thursday 8 th October	Thursday 8 th April
Thursday 12 th November	Thursday 13 th May Annual Meeting

(g) Representation to Outside Bodies

Resolved: To appoint Cllr Ritchie as the representative to the Glapwell Colliery Cricket Club.

352/26 Property Review

(a) To review Parish Council land and buildings, leases tenancies and agreements

a.1 Land held by the Parish Council (Freehold):

- The Football Ground & The Chapel Garden
- Glapwell Colliery Cricket Ground

a.2 Leases and tenancies:

- Council as Licensor: The Football Ground to GCSA.
- Council as Licensee: The Glapwell Centre
- Council as Licensee: The Village Green Playground
- Council as Licensee: The Peace Garden

(b) Asset Register

A copy of the Asset Register to 31st March 2026 had been forwarded to Members.

Resolved: To note the assets recorded in the register, and for the Clerk to include the Grade 11 listed Pisted in the Chapel Garden, and to advise the Parish Council Insurers of this inclusion.

353/26 Financial Review

(a) To approve dual signatories and dual authorisers to the Parish Council's Accounts

(i) Bank Mandate – Cheques

It was proposed by Cllr Cooke and seconded by Cllr Cane, and:

Resolved: To maintain the current signatories being:

Cllr Craig Lee, Chair
Cllr Ritchie, Vice Chair and,
Cllr Fleetwood

(ii) Bank Mandate - Electronic Banking

It was proposed by Cllr Cooke and seconded by Cllr Cane, and:

Resolved: To maintain current authorisers being:

Cllr Craig Lee, Chair
Cllr Ritchie, Vice Chair and,
Cllr Fleetwood

(b) To note on-going agreements contracts, and licences

Resolved: To note the following agreements contracts, and licences:

Bus Shelter Cleaning: Shelter Maintenance (A)
Internet and Telephone: XLN/Daisy (C)
Web Hosting: Easy-Web (L)
Payroll: JS Marriott (A)
Replay Maintenance: MUGA Maintenance (c)
Insurance: Gallagher (A)
Security: Vault (A)
Waste Management: Centre Waste (C)

Key: Licence (L), Contract (C) & Agreement (A)

(c) To approve list of regular payees

Resolved: To approve the following list of regular payees:

Supplier

Clerk:

Service

Salary, Reimbursable Expenses

Centre Manager:	Salary, Reimbursable Expenses
Deputy Centre Manager:	Salary, Reimbursable Expenses
Cleaner:	Salary, Reimbursable Expenses
Lengths man:	Salary, Reimbursable Expenses
Derbyshire Association of Local Council:	Technical /Legal Advice, Training
J S Marriott	Internal Audit
Nest Pension	Staff Pension
PKF Littlejohn:	External Audit
Waste Management:	Centre Waste
I Genner:	Window Cleaning
ASL:	Cleaning Supplies
Electrify Fireworks:	Firework display
BDC:	Playground Inspection
AJ Gallagher:	Insurance Broker
Shelter Maintenance Ltd	Bus shelter cleaning and maintenance
Banner Jones	Legal services
Digital Print Company:	Newsletters
N Wingfield RBL:	Wreathes
Replay Maintenance:	MUGA Maintenance

354/26 Risk Management and Insurance

(a) To review Risk Assessment

The Annual Risk Assessment document had been copied to Members.

Resolved: To approve the Risk Assessment

(b) To approve the use of the Asset Register as a basis for Insurance.

Resolved: To approve the use of the Asset Register, with the addition of the Grade 11 listed stone pillars at the Chapel Garden, as a basis for insurance.

355/26 Attendance, Training and Leave

(a) To receive report on Members attendance at Parish Meetings during the Municipal year 2025-26

A report on attendance at Parish Council meetings 2025-26

Meeting Date	15th May 2025	12th June 2025	23rd June 2025	10th July 2025	4th August 2025	11th September 2025	11th September 2025	9th October 2025	13th November 2025	11th December 2025	29th Jan 2026 (Rescheduled)	12th February 2026 Cancelled	12th March 2026	9th April 2026	27th April 2026
Number	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Type of Meeting	A N	O	E	O	E	E	O	O	O	O	O	O	O	O	E
Notes															
Cllr M Cane							Y	Y	Y	Y	Y	CX	Y	Y	Y
Cllr J Cooke							Y	Y	Y	Y	Y	CX	Y	Y	Y
Cllr C Fleetwood	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	CX	Y	Y	Y
Cllr D Harvey	Y	Y	A	A	Y	Y	Y	Y	A	Y	Y	CX	Y	Y	Y
Cllr R Hibbert	A	Y	Y	A	A	Y	Y	Y	Y	Y	Y	CX	Y	A	Y
Cllr Colton Lee	Y	Y	Y	Y	Y	Y	Y	Y	Y	A	Y	CX	Y	Y	Y
Cllr Craig Lee	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	CX	Y	Y	Y
Cllr A Langtry-Palmer	Y	Y													
Cllr J Ritchie	Y	Y	Y	Y	A	A	Y	Y	Y	Y	A	CX	Y	A	A
Cllr S Thornton	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	CX	A		
Cllr T Trafford	Y	A	Y	A	Y	Y	Y	Y	A	Y	A	CX	Y	Y	A
Cllr H Ward	y														

Types of meeting key

AN; Annual Meeting of the Parish Council
 CX; Meeting cancelled (EG Inclement weather)
 EX; Extraordinary Meeting
 O; Ordinary Meeting

Attendance Key

A; Absent (Apologies given)
 C; Ceased to be a member
 D; Disqualified
 L; Leave of absence approved by the Council
 X; Absent (no apologies given)
 Y; Present (for some or all of the meeting)

Resolved: That the report be received.

(b) Training – to identify training needs and approve attendance at training courses

Resolved: To authorise the Clerk to book courses requested by members (for Members and the Clerk), up to the training budget limit £1,000, Under Budget Heading General Administration.

(c) To approve the Clerk's request for annual leave Fiscal Year 2026-27

Resolved: To approve the following:

May: Tuesday 26th, Wednesday 27th, Thursday 28th

June: Tuesday 23rd, Wednesday 24th, Thursday 25th

July: Tuesday 21st, Wednesday 22nd, Thursday 23rd

August: Tuesday 25th, Wednesday 26th, Thursday 27th

October: Monday 12th, Tuesday 13th, Wednesday 14th

December: Tuesday 22nd, Wednesday 23rd, Thursday 24th,

December: Monday 28th, Tuesday 29th, Wednesday 30th, Thursday 31st

March 2026: Tuesday 30th, Wednesday 31st

356/26 Clerk's report

(a) To approve Clerk's Report on action taken following the meeting held on Thursday 9th April 2026 **Resolved:** To approve the report.

(b) Project work; to receive reports and approve action taken and next steps

Football Ground and MUGA The Clerk advised Members that extensive H & S remedial works were continuing to be undertaken on the Football Ground. All expenditure to date, has been offset against the s106 monies and the first payment of s106 monies has been received.

357/26 Facilities Manager's report

(a) To approve the Facilities Manager's Report on action taken following the meeting held on Thursday 9th April 2026 **Resolved:** To approve the report.

(b) Project work; to receive reports and approve action taken and next steps

358/26 Correspondence

Resolved: to note the undermentioned correspondence for information:

a) **DALC Newsletter** – as previously circulated by the Clerk.

b) **NALC Newsletter** – as previously circulated by the Clerk.

c) **Emails from Parishioners** – The Clerk advised that she had received an enquiry from a Parishioner who was interested in applying for the Councillor Vacancy, under agenda item 19b.

d) **Any other items** – None

359/26 Planning

a) **Planning proposals**

Resolved: To note that no planning applications had been received.

b) Planning notified outcomes

Resolved: To note the following outcome:

Application No: 26/00056/VAR
Officer: Mr. Mitchell Smith
Applicant: Mr. Mike O'Connor
Proposal: Variation of condition 2 of planning permission 25/00407/FUL – amendment to design to provide balcony
Location: 2 Mansfield Road, Glapwell
Granted conditionally – 15 April 2026 – (Delegated)

360/26 Matters for decision

a) Annual Governance and Accountability Return (AGAR) for the year ended 31st March 2026

a.1) Internal Auditor's Report

Resolved: To receive the Internal Auditor's Report.

a.2) To set the period for the exercise of public rights

Resolved: To set the period for the exercise of public rights as Wednesday 3 June 2026
Tuesday 14 July 2026.

a.3) To approve the Annual Governance Statements (Section 1)

Resolved: To approve the AGAR (Section 1).

a.4) To approve the Annual Governance Statements (Section 2)

Resolved: To approve the AGAR (Section 2).

Cllr Trafford thanked the Clerk for her work in completing the year end accounts.

b) Councillor Vacancy

Resolved: For the Clerk to liaise with Bolsover District Council with a view to advertising the vacancy.

c) Football Ground and MUGA (standing item)

c.1) To discuss and receive updates regarding Health and Safety Matters & RA's.

Resolved: To note that all Health and Safety Matters have been addressed.

The Chair advised that Risk Assessments were all in order and up to date.

c.2) To discuss any matters raised by our Architect, Darren Pollard, relating to the Parish Council's Planning Application

The Chair advised that things were moving forward.

Resolved: To note the update from the Chair.

c.3) To discuss any matters raised by Joe Dixon of YP Academy.

Joe gave Members a verbal update.

Resolved: To note the update from Joe Dixon.

c.4) To discuss any matters raised by the Football Foundation (FF) appertaining to the Grant Application

The Chair advised that there was no further news from the FF.

Resolved: To note the update from the Chair.

c.5) To discuss Matters relating to the Micro Bar

The Chair advised that there was nothing to advise Council of.

Resolved: To note the update from the Chair.

c.6) To discuss Matters relating to the Café Project.

The Chair advised that there was nothing to advise Council of.

Resolved: To note the update from the Chair.

c.7 To discuss and receive any updates regarding expenditure of s106 monies

10.04.26	Banks's	Hire of skip	£265.00
----------	---------	--------------	---------

The Clerk advised this left **£11,258.23 of s106 monies entitlement remaining.** (£41,178 - £29,919.77).

Resolved: To note the update.

c.8 To discuss and consider an Assessment of Trees at Hall Corner

Resolved: To strive to seek another quote.

c.9 To discuss the purchasing of an additional camera to be installed at Hall Corner to look across the square/terrace of the Cricket Ground

Resolved: To defer this item.

d) To discuss the Playground Facilities on the Green (Standing Item)

d.1 To discuss and receive updates, and approve any related matters.

The Clerk advised Members that she had arranged for a site visit with Absolute Play, with a view to moving things forward.

Resolved: To note the update from the Clerk.

e) To discuss and receive updates on anti-social behaviour in the Village

Members acknowledged that a barrier had been smashed at Hall Corner, and rubbish dumped. Members further acknowledged that the Police had been informed and that video footage had been passed on to them.

Resolved: To note the update.

f) To discuss and consider the closure of the footpath at the side of Hall Corner Football Ground

Resolved: For the Clerk to contact Derbyshire County Council (DCC) with a view to requesting that the footpath at the side of Hall Corner be temporarily closed.

g) To discuss and consider the Bookings Policy for the Glapwell Centre and to approve any related matters, including:

g.1 The Parish Council's stance regarding the acceptance of bookings for teenage and young adult parties

Resolved: That the Parish Council would no longer accept bookings for teenage and young adult parties and that the Booking Terms and Conditions be updated accordingly to this effect.

- h) To consider and approve awarding grants (under s137 of the Local Government Act 1972) to:**

h.1 Glapwell Community Development Group

Cllr Hibbert was asked to leave the room during debate of this item.

It was proposed by Cllr Craig Lee, seconded by Cllr Colton Lee and;

Resolved: to award a £600.00 grant, to Glapwell Community Development Group (under s137 of the Local Government Act 1972), on the proviso that this be reviewed next year.

h.2 Glapwell Centre Guardian's

Cllr Trafford was asked to leave the room during the debate of this item. Cllr Hibbert remained outside the room during debate of this item.

It was proposed by Cllr Craig Lee, seconded by Cllr Colton Lee and;

Resolved: to award a £600.00 grant, to Glapwell Centre Guardian's (under s137 of the Local Government Act 1972).

Cllr Hibbert and Cllr Trafford were invited back into the room.

- i) To discuss the calendar of events and diary events for 2026/27**

Name of the event	Date of the event
Glapwell Carnival	Sunday 26 th July 2026
Parish Council led small excavation dig	Sunday 26 th July 2026
Glapwell Fireworks Display	Saturday 31 st October 2026

Resolved: To note the calendar of events for 2026/27.

361/26 Finance

- a) Statement of Account**

Resolved: To note the following balances:

Account	Date	Balance
Instant Access (Reserve)	14/05/26	£83,945.70
Current T2	14/05/26	£11,347.18

- b) To receive the report on items of income from 10/04/26 to 14/05/26**

Resolved: To note the following income:

Source	Date	Balance
Precept	30/04/26	£70,622.50

C Approval of payments

Resolved: To approve the following payments: Payment schedule 10th April 2026 – 14th May 2026, for the sum of £22,216.25 including Direct Debits, Charges and Digital Banking transactions.

Payment schedule 10/4/26 to 14/5/26

Date	Supplier	Details	No	Total	Net	VAT	Min No/Notes
02.04.26	Scotish Water	Centre waste water	10	£114.31	£114.31	£0.00	
08.04.26	D Greatorex	Food safety signs x 2 out of Pocket	11a	£5.77	£4.79	£0.98	
09.04.26	D Greatorex	Visitor sign in book out of pocket	11b	£9.59	£7.99	£1.60	
01.04.26	GCG's	Reimburse cooler	12	£518.40	£432.00	£86.40	Contra
09.04.26	Replay Maint	MUGA Maint visit ¼	13	£399.00	£332.50	£66.50	
10.04.26	Banks's	1 x skip	14	£318.00	£265.00	£53.00	s106
11.04.26	Water Plus	FG Water upto 10/4	15	£39.35	£32.79	£6.56	
13.04.26	Tesco	Clerk's Mob May	16	£29.99	£29.99	£0.00	
16.04.26	Screwfix	Machine set PZ May	17	£6.54	£5.45	£1.09	
17.04.26	D Greatorex	One Drive Sub Out of Pocket	18	£5.47	£4.56	£0.91	
20.04.26	Tesco	Clerk's Mob Ins	DD	£12.00	£12.00	£0.00	
21.04.26	E-on	Centre Elec DR May	19A	£792.98	£755.22	£37.76	
21.04.26	E-on	Centre Elec CR May	19B	-£40.00	-£40.00	£0.00	
21.04.26	JS Marriott	Payroll April '26	20	£34.00	£34.00	£0.00	
21.04.26	Salaries	Apr-26	21	£5,736.34	£5,736.34	£0.00	
21.04.26	HMRC	Apr-26 May	21	£1,603.73	£1,603.73	£0.00	
21.04.26	Nest	Pensions Apr 26 May	21	£246.74	£246.74	£0.00	
22.04.26	I E Genner	Window cleaning 57	22	£20.00	£20.00	£0.00	
27.04.26	Daisy/XLN May	Tel/Internet fibre 80	23	£183.75	£153.12	£30.63	
27.04.26	HM Land Reg June	CN300076 Land App	Chq	£30.00	£30.00	£0.00	
28.04.26	P Davies May	2 x Padlocks O of P	24	£426.49	£355.41	£71.08	
29.04.26	Dominic Jepson	Wall repair HC May	25	£992.00	£992.00	£0.00	HC Project
29.04.26	Shelter Maint.,	Clean 2 x bus shelters May	26	£20.90	£17.42	£3.48	
30.04.26	Unity Trust	Service Charge	DD	£16.45	£16.45	£0.00	
01.05.26	Easy Web	Host/Emails	DD	£73.92	£61.60	£12.32	
05.05.26	E-On	FG Elec 1/4/-30/4	27	£154.64	£145.26	£9.38	
06.05.26	E-On	Centre Elec	28	£204.75	£195.00	£9.75	
06.05.26	E-On	FG Gas 1/4-30/4	29A	£327.58	£311.98	£15.60	
06.05.26	E-On	FG Gas 1/4-30/4	29B	-£296.13	-£282.03	-£14.10	
06.05.26	J S Marriott	Internal audit 25/26	30	£160.00	£160.00	£0.00	
07.05.26	Waste Man	Centre Waste	DD	£155.35	£129.46	£25.89	
09.05.26	Plan-2-Build	Architect fees for planning & drawings	31	£2,950.00	£2,950.00	£0.00	HC Project

12.05.26	Craig Lee	Clearance of toilet drain Out of P	32	£326.70	£272.25	£54.45	
12.05.26	Lettings	Refund of deposit	33	£100.00	£83.33	£16.67	
13.05.26	BDC	Planning App Fees 26/00172/FUL	34	£1,220.00	£1,220.00	£0.00	HC Project
11.05.26	Electrify	25% Dep Fireworks	35	£587.50	£489.58	£97.92	
				£17,486.11			
Additional							
01.05.26	DCC	DBS Admin fees	36	£16.20	£13.50	£2.70	
14.05.26	GCDG	Grant s137	37	£600.00	£600.00	£0.00	Min 360/26 (h.1)
14.05.26	GCG's	Grant s137	38	£600.00	£600.00	£0.00	Min 360/26 (h.2)
14.05.26	D Greatorex	Out of P Hospitality/Parish Mtg	39	£3.94	£3.94	£0.00	
14.05.26	Inc Spec Property	Electrical Works	40	£3,510.00	£2,925.00	£585.00	
				£22,216.25	£4,142.44	£587.70	

d)To receive the budget monitoring/forecast report to 30.04.26, and to consider risk assessments/ Insurance implications.

Resolved: To approve the budget monitoring/forecast report to 30.04.26. No additional risk assessment, or insurance items received.

Budget Monitoring/forecast report to 30.04.26

Code	INCOME	Budget 2026/27			Received 01.04.26 to 30.06.26	Received 01.07.26 to 30.09.26	Received 01.10.26 to 31.12.26	Received 01.01.26 to 31.03.27	TOTAL
	1. PARISH COUNCIL								
IP	Precept	£141,245			£70,622.50	£0.00	£0.00	£0.00	£70,622.50
IL	2. GLAPWELL CENTRE Lettings etc	£12,000			£1,173.19	£0.00	£0.00	£0.00	£1,173.19
	2. GLAPWELL CENTRE Bar Takings	£500			£0.00	£0.00	£0.00	£0.00	£0.00
IV	Vat refunded	£0			£0.00	£0.00	£0.00	£0.00	£0.00
II	Interest	£0			£0.00	£0.00	£0.00	£0.00	£0.00
IMMA	MMA - Footpath 4	£263			£0.00	£0.00	£0.00	£0.00	£0.00
IC	Contra GCG	£0			£0.00	£0.00	£0.00	£0.00	£0.00
ID	Donations	£0			£0.00	£0.00	£0.00	£0.00	£0.00
R	Rent	£1			£0.00	£0.00	£0.00	£0.00	£0.00
IPF	Project funding s106	£0			£0.00	£0.00	£0.00	£0.00	£0.00

GLAPWELL PARISH COUNCIL

	TOTAL	£154,009			£ 71,796	£ -	£ -	£ -	£71,795.69
Code	BUDGET HEADING	Budget 2026/27	Reserves as at 01.04.26	Virement between budget lines	Expended 01.04.26 to 30.06.26	Expended 01.07.26 to 30.09.26	Expended 01.10.26 to 31.12.26	Expended 01.01.26 to 31.03.27	Est Budget Remaining
	Expenditure								
	1. PARISH COUNCIL								
	Section A: Reserves								
A1	Contingency reserves	£20,000.00	£ 7,640.00		£ -	£ -	£ -	£ -	£ 27,640.00
A2	Election reserves	£ 2,000.00	£ 4,000.00		£ -	£ -	£ -	£ -	£ 6,000.00
A3	Earmarked Reserves Playground	£ -	£25,500.00		£ -	£ -	£ -	£ -	£ 25,500.00
A4	Ringfenced Playground	£ -	£ 2,777.00		£ -	£ -	£ -	£ -	£ 2,777.00
	Total	£22,000.00	£39,917.00		£ -	£ -	£ -	£ -	£ 61,917.00
B1	Section B: Gen Admin (Inc Insurance)	£13,000.00	£ 65.00		£ 948.12	£ -	£ -	£ -	£ 12,116.88
	Total	£13,000.00	£ 65.00		£ 948.12	£ -	£ -	£ -	£ 12,116.88
C1	Section C: Staffing (Inc HMRC & Pension)	£50,500.00	£ 107.00		£ 4,114.26	£ -	£ -	£ -	£ 46,492.74
	Total	£50,500.00	£ 107.00		£ 4,114.26	£ -	£ -	£ -	£ 46,492.74
D	Misc inc bar/Letting refund	£ 1,000.00	£ 133.00		£ 432.00	£ -	£ -	£ -	£ 701.00
D1	Projects: F/works; F/path Maint; / Repair HC wall;/ Architect HC Projects	£ 9,000.00	£ 2,361.10		£ 992.00	£ -	£ -	£ -	£ 10,369.10
D2	S137	£ 1,000.00	£ 1,000.00		£ -	£ -	£ -	£ -	£ 2,000.00
	Total	£11,000.00	£ 3,494.10		£ 1,424.00	£ -	£ -	£ -	£ 13,070.10
E1		£ -	£ -		£ -	£ -	£ -	£ -	£ -
	Total	£ -	£ -		£ -	£ -	£ -	£ -	£ -
	Glapwell Centre								
F1	Section F: Staffing (Inc HMRC etc)	£43,000.00	£ 2,283.00		£ 3,472.55	£ -	£ -	£ -	£ 41,810.45
	Total	£43,000.00	£ 2,283.00		£ 3,472.55	£ -	£ -	£ -	£ 41,810.45
G1	Section G: Exps - cleaning	£ 2,000.00	£ 326.00		£ 63.50	£ -	£ -	£ -	£ 2,262.50
	Total	£ 2,000.00	£ 326.00		£ 63.50	£ -	£ -	£ -	£ 2,262.50
H1	Section H: Utilities	£12,450.00	£ -		£ 1,485.83	£ -	£ -	£ -	£ 10,964.17
	Total	£12,450.00	£ -		£ 1,485.83	£ -	£ -	£ -	£ 10,964.17

GLAPWELL PARISH COUNCIL

I1	Section I: Maintenance	£12,500.00	£ 326.00		£ 475.00	£ -	£ -	£ -	£ 12,351.00
	Total	£12,500.00	£ 326.00		£ 475.00	£ -	£ -	£ -	£ 12,351.00
	Total	£166,450.00	£46,518.10		£11,983.26	£ -	£ -	£ -	£ 200,984.84
U1	To be offset against S106 monies	£ -	£ -		£ 4,848.23	£ -	£ -	£ -	£ -
U2	FG Utilities & Maint to be offset against GCSA monies				£ 1,491.04	£ -	£ -	£ -	£ -
					£18,322.53	£ -	£ -	£ -	£ 18,322.53

e) **To receive the Income and expenditure, bank reconciliation up to 30th April 2026**

Resolved: To approve the Income and expenditure, bank reconciliation up to 30th April 2026.

SUMMARY OF INCOME & EXPENDITURE ACCOUNT - APRIL 2026				
			INCOME	EXPENDITURE
			£	£
GROSS INCOME				
Precept			£70,622.50	
VAT Output tax			£234.64	
			£70,857.14	
GLAPWELL CENTRE INCOME				
Centre Lettings			£1,173.19	
			£1,173.19	
GROSS EXPENDITURE				
Admin				£948.12
Staffing Costs Parish				£4,114.26
Project HC Peace Garden Wall Repair				£992.00
s106				£4,848.23
Bar				£432.00
VAT Input Tax				£1,645.15
				£12,979.76
GLAPWELL CENTRE EXPENDITURE				
Centre Expenses				£63.50
Utilities				£1,485.83
Salaries				£3,472.55
Maintenance				£475.00
				£5,496.88
FOOTBALL GROUND & MUGA				
Running Expenses				£1,491.04
				£1,491.04
			£72,030.33	£19,967.68
	SUMMARY	£	£	
	Bank Current Account Balance as at 30/04/2026	£93,945.70		
	Reserve Account Balance as at 30/04/2026	£8,928.17		
		£102,873.87		
	Less unrepresented items	£4,293.12	£98,580.75	
	Cash Book Reconciled Balance as at 30/04/2026			
	Cash Book Balance brought forward	£46,518.10		
	Add Income	£72,030.33		
	Less Expenditure	£19,967.68		
	Cash Book Balance carried forward		£98,580.75	

362/26 Time, date and place of next meeting.

Resolved: That the next scheduled meeting of the Parish Council is Thursday 9th July 2026, at 7.00 pm.

(The agenda closes at 9.00 am on Thursday 2nd July 2026).

The meeting closed at 8:59pm.

Standing Orders were suspended and it was, proposed by Cllr Craig Lee and seconded by Cllr Trafford and; **Resolved:** that the length of the meeting be extended for another half hour. Procedural Standing Orders were duly reinstated. (Time now stood at 9.00 pm).

Confidential item

363/26 To discuss Staffing Matters

Not for public domain.

The meeting closed at 9:15pm

Appendix 1 Chairs Annual Report

It has been a productive and progressive year for Glapwell Parish Council, with continued focus on improving governance, strengthening community facilities, and supporting future development opportunities within the parish.

Since becoming Chairman, the Council has worked collaboratively to address a wide range of operational and strategic matters affecting the parish. A significant area of focus has been the ongoing redevelopment plans for the Hall Corner sports grounds and associated facilities. The Council has continued to explore opportunities to improve sports provision for residents and future generations through active planning and engagement with local partner.

An important development during the year has been the establishment of a partnership with YP Academy, supporting the Council's wider ambitions for sport, youth engagement, and community participation. This partnership represents a positive step forward in ensuring that the sports facilities continue to evolve in a sustainable and community-focused manner.

Council has also placed considerable emphasis on governance improvements and internal procedures. Working closely with the Clerk, substantial progress has been made in reviewing and updating policies, procedures, and documentation to ensure the Council continues to operate professionally, transparently, and in line with current regulations and best practice.

Particular attention has been given to employment-related documentation, volunteer arrangements, and administrative processes.

Health and safety matters have also remained a priority throughout the year. The Council has undertaken significant work to identify and address ongoing issues across its facilities and operations, helping to ensure safer environments for councillors, volunteers, users of community facilities, and members of the public.

In addition, the Council has continued to pursue various funding opportunities and applications aimed at securing investment for the upgrading and long-term improvement of the Hall Corner sports facilities. These applications form part of the Council's broader vision to improve local amenities and create sustainable community assets for the future.

The Council has also considered and dealt with a number of planning applications during the year. It is positive to report that planning matters affecting Glapwell have generally progressed without significant issue, reflecting constructive engagement between applicants, the Parish Council, and the wider planning process.

I would like to thank fellow councillors, the Clerk, volunteers, partner organisations, and members of the community for their continued support, hard work, and commitment throughout the year. While there is still much work ahead, the progress achieved over the past year provides a strong foundation for future development and continued improvement within Glapwell.

End of Chair's Report.

